



SKIP´S PROCEDURE UPDATED – 27.04.2021

1. Skips alongside the roads:

In 2020 the Board of the GC agreed a procedure for owners and contractors to place skips alongside the roads in HR for building works in the private apartments. Below are the agreed steps.

- A.** The community will not be responsible if other constructors or owners are placing items on the skip.
- B.** The completed form must be sent to HRGRA with a refundable deposit payment of €300 to cover any damage or cleaning of the area. It will be refunded once the removal has been carried out satisfactorily.
- C.** HRGRA will log the details and show where the skip can be parked.
- D.** HRGRA will diarise the delivery date and ask Security to confirm that it has been delivered to the right place.
- E.** If the skip company cannot produce a licence from the police when delivering the skip, Security will not allow entry.
- F.** HRGRA will make a diary note for 3 working days before the skip is scheduled for removal.
- G.** HRGRA will contact the contractor and owner, reminding them that it must be removed within 3 working days.
- H.** HRGRA will ask Security to check the day after the scheduled removal date that it has been removed and the area left tidy.
- I.** If the skip has not been removed, Security will issue a “Denuncia” and HRGRA will inform the skip company and ask them to remove it at once.
- J.** Only the skip hirer can use the skip. The Board or HRGRA is not responsible for anybody else putting rubbish in a skip.



K. If you already have a skip on the resort, you must get a licence.

2. Skips placed at the worker's compound:

The key point of this procedure is to book the area to place the skip and give a maximum period to the contractor to have it there. After which time, it will have to be removed for another contractor to take advantage of the area. Steps below:

- The maximum number of skips that can be placed at the worker's compound are 6, with only 1 per contractor.
- The plan with the exact location of each unit will be marked.
- The contractors will have to present an application form to get permission to place the skip at the worker's compound.
- There will be a limited time to have it there (30 days). With the proviso the skip is changed when it is full.
- The booking of the area cannot be continued after 30 days unless there is no contractor waiting on the booking list.
- The contractor will have to pay a deposit of 300 € once they get permission to place the skip and prior to its arrival.
- Once the skip is removed, the area will be checked to make sure that no debris have been left behind, prior to the refund of the 300 € deposit.
- The contractor will have to pay a non-refundable amount of 100 € per month every time they book an area for a skip. Even if the booking is continued (more than 30 days), the contractor will have to pay monthly. The payment will be done prior to the installation of the skip.